

# *Introducing WIA*

Processes for WIA Grant  
Funded-Staff Assisted Services  
Program Year 7/2008 – 6/2009

## What is the Workforce Investment Act?

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- Federal legislation that provides funding for employment related services
- Administered in our area by the Charlotte Mecklenburg Workforce Development Board
- Goal is for individuals to become gainfully employed and self-sufficient

# WIA Objectives

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- Find a job
- Keep a job
- Make more money



## Eligibility: Dislocated Worker

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A dislocated worker is an individual who meets one of the following categories:

- Terminated/laid off or notified of lay off  
and
- Eligible for or has exhausted Unemployment Compensation Benefits or has worked long enough to establish an attachment to the Labor Market  
and
- Unlikely to return to his/her previous occupation or job

# Eligibility: Dislocated Worker

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Also individuals who are laid off due to:

Plant closures or substantial layoffs at a plant or facility

- If the employer has made a general announcement that plant closure will occur within 180 days

Also displaced homemakers. Individuals who have been dependent upon the income of another but who have lost that income because of unemployment, divorce, separation, disability or death.

## Eligibility: Adult

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- Household must meet the Federal Poverty income guidelines (If receiving public assistance you meet income guidelines)
- Must be a resident of Mecklenburg County
- Must be able, available, and looking for work

# Training Services Information

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- Your basic educational achievement level will be tested and a minimum 9<sup>th</sup> grade level in problem-solving and reading comprehension is required. If you do not achieve this level in both areas, you will be referred to basic education activities to raise your achievement level and given the option to reapply for training services.
- A high school diploma or GED is required to qualify for training.
- Training must be in an Approved Curriculum for an Occupation in Demand.

# Training Services Information

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- The local area limit for training services is established by the Board. Additional funds may be accessed for support such as books, tools, supplies, testing fees and licenses.
- Training may include classroom training, internet training or on the job training. WIA funds may also be utilized for the Career Readiness Assessment.
- Training must be completed in six sequential semesters (2 years) or less.
- Individuals may be eligible to receive assistance with child care and transportation expenses during training, depending upon funding availability.

# Required Documentation

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- Social Security Card
- Drivers License or State ID with current address
- Proof of citizenship or right to work: birth certificate, voter's registration card, passport, green card, or DD 214
- DD 214 for Veterans
- Proof of Selective Service Registration for males born on or after 1/1/1960
- High School or College Diploma, Degree or Transcript
- Results of application for financial aid.

## Additional Documentation

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- **Dislocated Workers**  
who have not begun  
to receive  
unemployment  
benefits, need letter  
confirming  
dislocation
- **Adult Services**  
clients must provide  
verification of  
household income  
for last six months  
OR DSS  
participation and  
program status letter

# I Believe I Qualify: What now?

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- Complete the prerequisite activity
  - Attend a WIA Orientation at any one of five area JobLinks.
  - View Orientation locations and times at [www.joblinkcenter.org](http://www.joblinkcenter.org).
  - Call the JobLink of your choice to register.

## Steps You Can Take NOW.

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- Apply for financial aid.

<http://www.fafsa.ed.gov>

<http://www.cfnc.org>

<http://www.cpcc.edu>

- Research available training at [www.ncstars.org](http://www.ncstars.org).
- Research occupations and match your skills at <http://online.onetcenter.org/>

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Questions?  
Please email  
[smerkin@ci.charlotte.nc.us](mailto:smerkin@ci.charlotte.nc.us)  
for assistance.